

GOVERNEMENT OF NCT OF DELHI

Office of the RO, Indian Farmers Fertiliser Cooperative Limited /District Magistrate (South)
M.B. Road, Saket, New Delhi-110068

Phone No. 011-29535025

Email: dcsouth@nic.in

F. No.RO/DM(S)/IFFCO/2026/ 1611-1614

Dated: 25/09/2026

To,

All managing Directors of Member Organizations (Constituency No. XIV) of IFFCO

Sub: Election of three casual vacancies in the Board of Directors from Constituency No. XIV of Indian Farmers Fertiliser Cooperative Limited (IFFCO), Delhi on 30th November 2026 at Iffco Sadan, C-1, District Centre, Saket, New Delhi-110017. Nomination of Delegates to the General Body and Board of Directors of IFFCO.

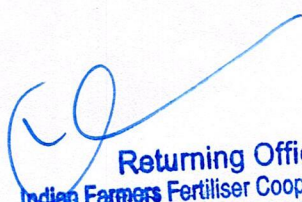
Dear Sir/Madam,

1. In accordance with the election request submitted by IFFCO & the Cooperative Election Authority (CEA) vide its order No. CEA-12011/23/2023 dated 11th August, 2026 has appointed the undersigned as the Returning Officer to conduct the election of **three casual vacancies in the Board of Directors from Constituency No. XIV** as per the Multi-State Cooperative Societies (MSCS) Act, 2002 as amended by MSCS (Amendment) Act, 2023 and Rules framed thereunder. The election three casual vacancies in the Board of Directors IFFCO is scheduled for **30th November, 2026 (Monday) at Iffco Sadan, C-1, District Centre, Saket, New Delhi-110017.**
2. The member Organizations of IFFCO are required to nominate their delegates to the General Body and Board of Directors as per Section 38(3) and Section 45J(1) of the Multi-State Cooperative Societies Act, 2002 as amended w.e.f. 03.08.2023 which are reproduced below for your kind information:

SECTION 38(3) OF THE MULTI-STATE COOPERATIVE SOCIETIES ACT, 2002 as amended w.e.f. 03.08.2023

"Where in any meeting of the general body or the board of a multistate cooperative society, a cooperative society or another multistate cooperative society is to be represented, such cooperative society or other multi-state cooperative society shall be represented in such meeting only through the Chairperson or the president or the Chief Executive or a member of the board of such cooperative society or other multi-state cooperative society, as the case may be, if such member is so authorized by the board and where there is no board of such cooperative society or other multi-state cooperative society, for whatever reasons, through the administrator, by whatever name called, of such cooperative society or other multistate cooperative society:

Provided that where the bye-laws of a multi-state cooperative society provide for representation of other institutions in any meeting of general body or the board of such multi-state cooperative society, such institutions shall be represented through its nominee.


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SECTION 45J(1) OF THE MULTI-STATE COOPERATIVE SOCIETIES ACT, 2002 as amended w.e.f. 03.08.2023

"No person shall be eligible to be elected as a member of the board or office bearer of a multi-state cooperative society, unless he is an active member of the general body of that society."

BYE-LAWS NO. 34 to 39 of IFFCO

Board of Directors:-

34. The Board of Directors of IFFCO shall not exceed 21 Directors excluding Functional Directors and Co-opted Directors. It shall consist of :

- (i) Eight Directors to be elected from the direct delegates of the Cooperative Marketing Federations who fulfill the following criteria:
 - (a) Share capital in IFFCO is not less than Rs. 2 crore; AND
 - (b) Sales of IFFCO fertilizers by such Federation(s) is not less than average two lakh Metric Tons per annum or equivalent value or products and services of IFFCO, during the five years term immediately preceding the year of election of Directors.

In case there are more than 8 such delegates of the Cooperative Marketing Federations then they would be eligible to contest for the election from amongst themselves for the position of Directors on the Board of IFFCO. The first eight delegates of the Federations getting the highest number of votes in the descending order will be declared to be Directors on the Board of IFFCO. Such Federations will constitute a separate Constituency and their delegates to the General Body will be as per MSCS Act & Rules.

If the number of such delegates of the Federations is less than eight as per the above criteria then the delegates as above will find their place amongst eight Directors. The remaining positions falling short of eight will be filled in by election from the delegates of the Federations whose:

- (a) Share capital in IFFCO is not less than Rs. 2 crore;

Or

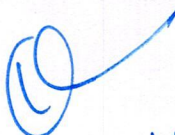
- (b) Sales of IFFCO fertilizers by such Federation(s) is not less than average two lakh Metric Tons per annum or equivalent value of products and services of IFFCO, during the five years term immediately preceding the year of election of Directors.

Such nominee shall be in accordance with the provision of the Multi-State Cooperative Societies Act, 2002/Rules.

- (ii) Ten Directors to be elected by the General Body;
- (iii) Not more than three persons to be nominated by the Central Government based on equity share capital held by the Central Government i.e one person if the equity share capital is less than 26%, two persons if the equity share capital is 26% or more but less than 51%; and three persons if the equity share capital is 51% or more of the total issued share capital;


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- (iv)
- (a) The board may co-opt two experts in the field of Management, Finance, Cooperation, Technical and/or Banking or such other professionals who would professionally strengthen IFFCO; provided that a person who has lost in election to the Board shall not be co-opted as a Director on the Board on casual vacancy or otherwise;
 - (b) Such- Co-opted Directors will not be eligible to Vote for the election of the office bearers of IFFCO Board or to be eligible to be elected as office bearers to the Board or represent IFFCO in any other Multi-State Cooperative Society.
- (v) The Managing Director, Finance Director, Marketing Director, Director (Tech.), Director (Coop. Dev.), Director (HRD), Director (Joint Ventures) and Director (IT Services) or IFFCO (all ex-officio);
- (vi) The Financing agency or agencies, if any, providing long-term credit to IFFCO shall also be eligible to nominate one Director if there is a provision to that effect in the loan agreement; subject to overall limit of 21 Directors;
- (vii) Any reduction in the number of Government on India nominee Directors under Bye law 34 (iii) in accordance with the provisions of the Multi-State Cooperative Societies Act, 2002 will be correspondingly added to the number of Directors to be elected by the Representative General Body of IFFCO under Bye law 34 (ii). However, the total number of Directors as per Bye-law 34 (ii) and 34 (iii) shall not exceed 13 (Thirteen).
- (viii) Out of directors elected under Bye-Law 34 (ii) one position shall be reserved for a woman director, to be elected from among the representatives elected under 24 (iv).
- (ix) Notwithstanding anything contained in this bye-law, the number of elected directors from one state, excluding woman director to be elected under Bye-law 34 (viii), shall not exceed two.
- 35.
- (i) Only such a member shall be eligible for election as Director on the Board, who does not suffer from any disqualification for being a member on the Board as prescribed in Section 43 of the Multi State Cooperative Societies Act, 2002. The term of office of the elected members of the Board of Directors shall be five years, provided, Director(s) elected on casual vacancy shall continue only for the balance term of the Board and only for such duration so long as he/she continues to be eligible to be Director of IFFCO as per the Multi-State Co-operative Societies Act.
 - (ii) Casual vacancy, if any, shall be governed by Bye-law No. 36.
 - (iii) The elected members of the Board shall be eligible for re-election.
36. Board may fill casual vacancies up to one-third of number of elected directors on the board by nomination out of the same class of members in respect of which the casual vacancy has arisen, if the term of office of the board is less than half of its original term:
Provided that in case the number of such casual vacancies exceed one-third of the number of elected directors, such vacancies shall be filled by elections. The Directors elected against such casual vacancy shall continue only for the balance term of the Board and only for such time that he/she continues to be eligible to be Director of IFFCO as per the Multi-State Cooperative Societies Act.



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37. A member of the Board may, at any time, resign from his office by sending his resignation to the Managing Director of IFFCO. Such resignation shall take effect from the day it is accepted by the Board.
- 38.
- (i) No member of the Board shall be present at a meeting when any matter in which he/she or his/her Relative (as defined in the Multistate Cooperative Societies Act) is directly or indirectly concerned or interested is being discussed, nor shall he/she vote thereupon.
 - (ii) No Relative of any of the sitting directors shall be recruited as employee including the Chief Executive.
39. An elected Member of Board shall vacate his office if :
- (i) The Member Society which he represent ceased to be Member of IFFCO or is expelled by the General Body;
 - (ii) If he acquired any disqualification prescribed in the Multi-State Cooperative Societies Act and the Rules framed thereunder;
 - (iii) If he is absent at more than three consecutive Meetings of the Board of Directors without leave of absence.

BYE-LAWS NO. 17 to 20 of IFFCO

Withdrawal, Resignation and Expulsion from Membership:-

17. No member shall be permitted to withdraw any of the shares held by it in IFFCO or to resign its membership of IFFCO within 5 years from the date on which it was admitted as a member.
18. The letter of resignation of a member shall be addressed to the Managing Director or IFFCO and such resignation shall take effect from the date on which the resignation is accepted by the Board of Directors. The decision of the Board shall be communicated within a period of four months.
19. A member society of IFFCO shall cease to be member, if :
- (a) its registration is cancelled; or
 - (b) it transfers all its shares to another society; or
 - (c) it is expelled by the General Body; or
 - (d) Is disqualified under section 29 of the Act. For this purpose, 'minimum level' referred to in section 29 of the Act shall be Minimum Business as defined in Bye-Law 8; or
 - (e) the business of the member is in conflict or competitive with the business of IFFCO or it represents on the General Body/Representative General Body/Board or any other Administrative Body of a cooperative society whose business is in conflict or competitive with the business of IFFCO; or
 - (f) the member fails to be represented in three consecutive meetings of the General Body meetings and such absence has been condoned by the majority of the members present and voting; or


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- (g) the member is in default of any payments to IFFCO and such payments have been due and payable for a period of more than one year.
 - (h) the cessation of membership in case of sub para (a) to (c) above will be automatic without serving any show cause notice to the member but subject to approval of the Board;
 - (i) The cessation of membership in respect of cases falling under sub para (d) to (g) will be decided by the Board after giving a show cause notice to member concerned and considering the reply of member. Provided that expulsion of the member becoming ineligible on the above grounds shall be as per Section 30 of the MSCS Act, 2002.
20. It shall be the duty of each member to work for and further the interest of IFFCO and its members; and in no way directly or indirectly act against the interest of IFFCO. If a member society and /or its representative does any act prejudicial to the interest of the IFFCO, it shall be open to the General Body of IFFCO to expel such member society provided, however, such member society has been given a reasonable opportunity of being heard; pending expulsion by the General Body, the Board of Directors of IFFCO may suspend a member cooperative till next General Body Meeting.

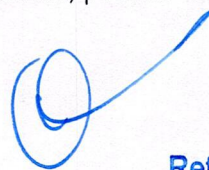
As provided in **Rule 19 H(7)** of MSCS Rules, 2002 as amended w.e.f 04.08.2023 **"Fresh resolution shall be required for every general meeting at which election shall be held."**

I, therefore, request you to nominate a representative who will represent on the General Body and Board of IFFCO. The name of delegate should be sent in the prescribed proforma (in duplicate) enclosed at Annexure-4 along with following documents at the earliest.

- (1) A copy of the **fresh Resolution** by the competent authority of the member society nominating the delegate duly attested by the Chairman/Secretary/Chief Executive or any other authorized officer under seal of the Member Society.
 - (2) Period for which the nomination of delegate is made by the member institution.
 - (3) Duly attested specimen signature of the delegate by the Chairman/ Secretary/Chief Executive or any other authorized officer under seal of the Member Society
3. The delegate nomination form (Annexure-4) complete in all respect should reach the undersigned latest by **02.11.2026** at the following address:

SHRI LAKSHAY SINGHAL, IAS
DISTRICT MAGISTRATE (SOUTH DELHI) / RETURNING OFFICER,
INDIAN FARMERS FERTILISER COOPERATIVE LIMITED,
IFFCO SADAN, C-1, DISTRICT CENTRE, SAKET, NEW DELHI-110017

4. Fresh resolution of the Board of Directors nominating representative from member societies should be dated post the date of CEA order. i.e., post 11th August, 2026



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5. Further it is also informed that as per the provisions in the Multi-State Cooperative Societies Act, 2002 as amended w.e.f/ 03.08.2023 and bye laws of IFFCO, defaulter member societies shall not be eligible to exercise voting rights.
6. The election will be conducted in accordance with the Multi-State Cooperative Societies Rules, 2002 as amended w.e.f 04.08.2023 (Rule 19G to 19Z and Rule 20, 20A and 20B). A copy of the extracts of relevant Rules is enclosed (**Annexure-A**) for your information. A copy of Nomination Form for filing the nomination for the election of the Board of Directors of IFFCO is enclosed at **Annexure-B**.
7. **Publication of provisional list of Delegates eligible to vote:** A copy of provisional list of member organizations, together with the names of their authorized delegates eligible to vote received till **02.11.2026** will be exhibited on the Notice Board and website of the Indian Farmers Fertilisers Cooperative Ltd., IFFCO Sadan, C-1, Distt. Centre, Saket Place, New Delhi-110017 on **6th November, 2026**. A copy of this list could also be obtained from Assistant Returning Officer appointed by the CEA or Ms. Mrunal Karkhile, Sr. Officer (CR), Indian Farmers Fertilisers Cooperative Ltd.
8. **Time Window for Raising Objections to the Provisional List:** Objections to the Provisional List may be submitted from 9th November 2026 to 11th November 2026, between 11:00 AM and 03:00 PM on each day.
9. **Scrutiny of Objections Received to the Provisional List (if any):** Objections received to the Provisional List shall be scrutinized from 12th November 2026 to 13th November 2026, between 11:00 AM and 03:00 PM on each day.
10. **Publication of Final list of delegates eligible to vote:** The Final List of Delegates Eligible to Vote shall be published on **13th November, 2026** by evening A copy of the provisional and final list could also be obtained from Assistant Returning Officer appointed by the CEA or Ms. Mrunal Karkhile, Sr. Officer (CR), Indian Farmers Fertilisers Cooperative Ltd.

11. Election of Directors (03 from Constituency No. XIV)

The election of 03 Casual Vacancies in the Board of Director in constituency No XIV of IFFCO will be held on the **30th November, 2026** (Monday) from 08:00 AM to 04:00 PM in the office of the Indian Farmers Fertilisers Cooperative Ltd., IFFCO Sadan, C-1, Distt. Centre, Saket Place, New Delhi-110017. The Election Program will be as follows:

- (i) **Receipt of the Nomination :** Nomination may be presented presented in person by the candidate himself/herself or any other person authorized by him/her on his/her behalf to the Returning Officer at Indian Farmers Fertilisers Cooperative Ltd., IFFCO Sadan, C-1, Distt. Centre, Saket Place, New Delhi-110017 from **16.11.2026 to 19.11.2026 Monday to Thursday** from **11:00 AM to 03:00 PM**.

Since the candidate is contesting the election for the position of Director from Constituency No.XIV constituted under Bye-law 34(i), and it is a multi-candidate constituency, a delegate can propose and other delegate can second to candidate willing to contest the election.

However, a proposer can be a seconder to other candidate. Likewise a seconder can be a proposer to other candidate. But the same person cannot either propose or second for more than one candidate.



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- (ii) **Publication of list of Nominations received on website and notice board:** On **19.11.2026** by Evening.
- (iii) **Scrutiny of Nominations:** On **20.11.2026 (Friday)** from **11:00 AM** onwards at the office of the Indian Farmers Fertilisers Cooperative Ltd., IFFCO Sadan, C-1, Distt. Centre, Saket Place, New Delhi-110017.
- (iv) **Publication of list of valid Nominations:** On **20.11.2026** immediately after completion of the scrutiny of nomination papers at the above address.
- (v) **Withdrawal of Nominations:** On **23.11.2026 (Monday)** from **11:00 AM to 03:00 PM**. The candidate may withdraw his candidature by notice in writing delivered in person or by the person duly authorized by him/her only.
- (vi) **Publication of Final list of contesting candidates:** On **23.11.2026** by evening.
- (vii) **Time, Date and Place of Polling, if necessary:** Election, if any from **08:00 AM to 04:00 PM** on **30th November, 2026** in the office of the Indian Farmers Fertilisers Cooperative Ltd., IFFCO Sadan, C-1, Distt. Centre, Saket Place, New Delhi-110017.
- (viii) **Counting of Votes:** On **30th November, 2026** immediately after polling.
- (ix) **Submission of Form 19M with recommendations for seeking approval of CEA before declaration of result of BOD:** On **1st December, 2026**.
- (x) **Declaration of Result of Elected Board of Member:** On or before **08th December, 2026**.

A copy of the Election program issued by the CEA on 11.08.2026 is also enclosed herewith as **Annexure-C** for facility of reference.

Encl: as above

Yours faithfully

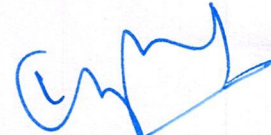

Lakshay Singhal, IAS
Returning Officer
Indian Farmers Fertiliser Cooperative Limited
C-1, District Centre, Saket Place,
New Delhi-110017
Name and Seal of RO
Mobile Number- 8010550440
Land Line Number-011-29535025

No. F. No.RO/DM(S)/IFFCO/2026/ 1611-1614

Dated: 25/09/2026

Copy to :

1. Notice Board of IFFCO, New Delhi.
2. The Central Registrar of Cooperative Societies, Ministry of Cooperation, Tower-E, 9th Floor, World Trade Tower, Nauroji Nagar, New Delhi-110029.
3. The Cooperative Election Authority, Tower-E, 9th Floor, World Trade Tower, Nauroji Nagar, New Delhi-110029.
4. The Chief Executive, IFFCO, New Dehli-110016.


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Name and Seal of RO
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Land Line Number-011-29535025