INDIAN FARMERS FERTILISER COOPERATIVE LIMITED
Phulpur Unit P.O. Ghiyanagar PIN: 212404 Phulpur, Prayagraj, Uttar Pradesh

PA/02/Estt/Rect/2026 Date: 30/10/2026

Requirement of IFFCO Trainee- Data Entry Operator (DEO) for IFFCO, Phulpur Unit

Last Date of submission of Application: 02.12.2026

Qualification, Percentage of Marks and Typing Speed	I. Full-time regular Graduation in any discipline with minimum 60% marks for General/OBC Candidates & with minimum 55% marks for SC/ ST candidates from UGC/AICTE recognized University/Institution. II. Minimum 35 words per minute (WPM) in both Hindi and English. **Desired Qualification** i. O Level /PGDCA/ ADCA / recognised Computer Diploma or equivalent ii. Working knowledge of MS Office (Word, Excel, Power point etc.)
Age Limit	Minimum 18 years and Maximum 27 Years as on **01.11.2026** **Age relaxation**: a) For SC/ST - 5 years, b) For OBC- 3 years **Additional Age relaxation of 3 years to the following categories** - a) For land losers whose land has been acquired by IFFCO. b) For dependents of deceased IFFCO employees expired during service.
Selection Procedure	Online Test and Typing Test>Interview>Document Verification >Medical Examination
Training Period & Stipend	One year training period on a monthly consolidated stipend of Rs 21,600/-pm plus applicable allowances as per rules. After successful completion of training suitable candidates may be absorbed in the regular pay scale of Rs. 24000-44000 along with other allowances as per rules of IFFCO.
Service Bond	At the time of joining, the trainees will have to furnish a bond to serve IFFCO for a minimum period of three years after training period. General/OBC candidates would be required to furnish a bond of Rs. 25,000/- and SC/ST candidates of Rs.6500/-
Place of Posting	IFFCO Phulpur Unit During training period, the candidate may be posted or deployed at any of the Plants of IFFCO for training, as per requirement of Management.

Interested eligible candidates may apply online through the application link provided below-

URL Link for IFFCO Trainee- Data Entry Operator –
https://careers.iffco-recruitments.in/jobs/trainee-data-entry-operator-phulpur

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General Instructions

1. Candidates are required to click on the link provided above to fill in the online application form, including personal details, carefully and accurately.

2. Documents required to be submitted: 10th Mark Sheet and Certificate, 12th Mark Sheet and Certificate, Graduation Mark Sheets (all years/semesters) and Degree Certificate, Computer Course Certificate, latest applicable Caste Certificate, Aadhaar Card, and a recent passport-size photograph.

3. Candidates should ensure that their name, father's name and date of birth are exactly as recorded in Matriculation (10th) or equivalent certificate.

4. Candidates holding a qualification acquired through part-time / correspondence / distance education mode are not eligible.

5. If the received information in the application is incomplete, then the application will be summarily rejected.

6. Applications from candidates not meeting any criteria regarding qualification and age shall be rejected.

7. If, at any stage of the recruitment process or even after joining, any document submitted by the applicant, including mark sheets, educational certificates, caste certificates, etc., is found to be false, forged or fabricated, the candidature shall be cancelled or, in the event of appointment, the services of the candidate shall be liable for termination.

8. All communication to the shortlisted candidates will be sent through E-mail or SMS on the mobile number given in the Application Form. Candidates are advised to indicate their active mobile number and valid e-mail ID in the Online application and keep them active during the entire engagement process as all important messages will be sent by email which will be treated as deemed to have been read by the candidates.

9. For issues related to form and application, candidate may contact the Technical Support Team. The tab is available in the online application or contact Helpline No. 7508309300 & 0581-240-4102/4106 & Email: helpdesk@iffco-recruitments.in from 10:00 AM to 5:00 PM on all working days.

10. Candidates are not required to submit a hard copy of application form at this stage. However, in case we ask for any document for further verification of eligibility, same is required to be sent by e-mail.

11. The exact date, time and venue of the online examination and admit card will be informed through Email/SMS.

Note: IFFCO reserves the right, at its sole discretion and subject to applicable laws, to modify, postpone, reschedule, suspend or cancel the recruitment process, in whole or in part, and to increase, decrease or withdraw any or all of the notified vacancies at any stage, without assigning any reason or issuing prior notice. Mere submission of an application or participation in the selection process shall not confer upon any candidate any right to selection or appointment.

Dy. General Manager (Personnel & Administration)
IFFCO – Phulpur Unit

Prayagraj 212404(UP)